

## Agreement For Professional Services

This agreement is entered into between the Village of Hazel Crest ("HC") and Dolfin Consulting, Inc. and is effective as of the date of approval by the municipal officer(s) of the Village of Hazel Crest.

Whereas, the corporate authorities of the Village of Hazel Crest desire to retain a media / public information / public relations consulting services; and,

Whereas, Dolfin Consulting, Inc. (in conjunction with its vendors and subcontractors) possesses the requisite experience and background to provide develop community outreach information materials, interactive social media contact strategies, community marketing and advertising consultation, and media consultation and liaison services, (collectively hereinafter referred to as "Services") to HC and desires to provide those Services to HC;

Now, therefore, in consideration, of the premises and mutual covenants and benefits set forth herein, sufficiency of which is acknowledged by both parties, it is hereby agreed by and between the parties as follows:

Dolfin will make itself available to provide Services to HC as detailed in Addendum A (hereby incorporated as part of this agreement) at the request of the Village President and/or his designee(s).

HC will compensate Dolfin Consulting, Inc. at a rate of **three thousand (\$3,000.00)** per month.

This agreement is terminable upon **Thirty (30)** days written notice to the parties at their respective business addresses as set forth herein.

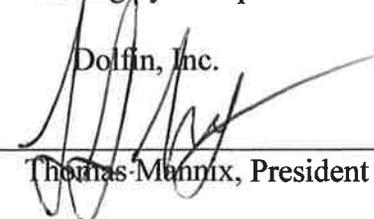
If to:           Dolfin Consulting, Inc.  
                  Attn: Thomas Mannix  
                  112 Rockford Avenue  
                  Forest Park, Illinois 60130

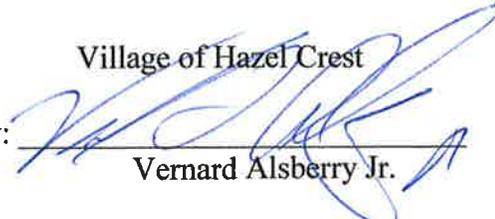
Village Of Hazel Crest  
Attn: Vernard Alsberry Jr.  
3000 W. 170th Place  
Hazel Crest, Illinois 60429

Unless terminated the sooner, this contract will expire on its own terms on May 30, 2017. Dolfin and its agents shall keep all contracts and communications between the parties confidential unless otherwise instructed by HC.

HC agrees to assume full responsibility for and shall indemnify and hold harmless Dolfin Consulting, Inc. and its subcontractors and agents from and against any and all losses, claims, liabilities, penalties, fines, causes of action, damages, costs and expenses (including reasonable attorney's fees and expenses) for the content of any publication produced for the Village of Hazel Crest. **Dolfin Consulting Inc. shall indemnify and hold harmless the Village of Hazel Crest for any negligent or unlawful acts committed by Dolfin Consulting Inc. in regard to its aforementioned contractual responsibilities.**

All payments due under this contract shall be due on the fifteenth (15th) of each month unless agreed upon in writing by both parties.

By:   
\_\_\_\_\_  
Thomas Mannix, President

Village of Hazel Crest  
By:   
\_\_\_\_\_  
Vernard Alsberry Jr.

## **Dolphin, Inc. Hazel Crest Agreement - Addendum A**

### **Hazel Crest Scope Of Work**

Consultation and planning in person, on telephone, through text, through email;

On site / in person meetings upon request (with reasonable notice);

**Attendance at major village events upon the request of the Village President;**

Website Monitoring and Updating;

Public Access Cable Television Notice Monitoring;

Bi-Monthly newsletter article drafting;

Additional mailings as needed;

Photo compilation (from photographs provided in-house);

Press release drafting and delivery (via email);

Media Liaison;

Better Government Association Liaison (as needed);

Letter drafting;

Public comment drafting.