



Village of Hazel Crest

FY 2017 Executive Budget Recommendation

Village of Hazel Crest
Revenue & Expenditures Summary
For Budget Year 2016-2017

As of April 30, 2016

All Funds

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
General Fund						
Revenues						
Property Taxes	\$ 5,621,571	\$ 6,140,759	\$ 5,934,267	\$ 6,848,863	\$ 6,600,055	\$ 6,580,775
Other Taxes	1,483,796	1,528,380	1,400,766	1,524,000	1,540,594	1,267,000
Intergovernmental	2,439,788	2,338,486	2,578,714	1,543,000	2,360,693	2,391,619
Charges for Services	1,142,086	1,172,003	1,169,280	1,127,000	1,162,368	1,264,706
Licenses, permits and fees	190,528	175,902	264,832	190,400	170,416	167,930
Fines and Fees	975,080	1,001,410	1,088,049	907,000	990,454	993,102
Interest	12,948	9,238	9,252	-	15,755	10,000
Miscellaneous	769,302	353,172	485,772	508,574	698,332	539,502
Total Revenues	\$ 12,635,098	\$ 12,719,351	\$ 12,930,931	\$ 12,648,837	\$ 13,538,666	\$ 13,214,634
Expenditures						
General Services	\$ 3,991,232	\$ 3,273,218	\$ 3,415,213	\$ 3,321,907	\$ 4,240,700	\$ 3,656,937
General Office	346,270	261,191	270,398	306,304	280,539	285,501
General Insurance	602,357	575,451	422,723	522,238	391,387	519,324
General Communications	74,866	75,287	79,321	86,413	102,830	204,573
Civil Defense	-	-	-	4,800	-	4,800
Public Works	1,123,046	1,252,568	1,214,968	1,316,329	1,197,154	1,445,338
Police	3,784,237	4,125,656	4,353,936	4,003,974	4,341,083	4,128,263
Fire	1,740,092	1,734,289	2,066,617	2,111,492	1,899,309	2,075,212
Inspectional Services	396,413	436,525	566,880	484,842	595,682	894,686
Total Expenditures	\$ 12,058,513	\$ 11,734,187	\$ 12,390,055	\$ 12,158,299	\$ 13,048,684	\$ 13,214,634
Change in Net Position	\$ 576,585	\$ 985,164	\$ 540,876	\$ 490,538	\$ 489,982	\$ 0
Sewer & Water Fund						
Revenues						
Sewer & Water	\$ 3,459,706	\$ 4,103,818	\$ 4,179,036	\$ 5,023,147	\$ 3,836,402	\$ 3,782,000
Expenditures						
Sewer & Water	3,094,709	3,750,133	3,631,696	4,173,420	3,925,438	3,782,000
Change in Net Position	\$ 364,997	\$ 353,685	\$ 547,339	\$ 849,727	\$ (89,036)	\$ 0
Parking Lot						
Revenues						
Parking Lot	\$ 30,207	\$ 26,608	\$ 25,707	\$ 31,000	\$ 25,605	\$ 25,000
Expenditures						
Parking Lot	43,239	39,397	44,646	41,900	37,417	44,140
Change in Net Position	\$ (13,031)	\$ (12,789)	\$ (18,939)	\$ (10,900)	\$ (11,812)	\$ (19,140)
Motor Fuel Tax Fund						
Revenues						
Motor Fuel Tax	\$ 403,114	\$ 434,690	\$ 1,046,056	\$ 385,000	\$ 415,704	\$ 377,250
Expenditures						
Motor Fuel Tax	245,294	346,895	1,183,039	405,328	1,126,749	249,750
Change in Net Position	\$ 157,820	\$ 87,795	\$ (136,983)	\$ (20,328)	\$ (711,044)	\$ 127,500
Total All Funds						
Revenues	\$ 16,528,126	\$ 17,284,467	\$ 18,181,730	\$ 18,087,984	\$ 17,816,378	\$ 17,398,884
Expenditures	\$ 15,441,756	\$ 15,870,612	\$ 17,249,436	\$ 16,778,947	\$ 18,138,288	\$ 17,290,524
Change in Net Position	\$ 1,086,371	\$ 1,413,855	\$ 932,293	\$ 1,309,037	\$ (321,910)	\$ 108,360

Village of Hazel Crest
Revenue & Expenditures Summary
For Budget Year 2016-2017

As of April 30, 2016

General Fund

	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Revenues						
Property Taxes	\$ 5,621,571	\$ 6,140,759	\$ 5,934,267	\$ 6,848,863	\$ 6,600,055	\$ 6,580,775
Other Taxes	1,483,796	1,528,380	1,400,766	1,524,000	1,540,594	1,267,000
Intergovernmental	2,439,788	2,338,486	2,578,714	1,543,000	2,360,693	2,391,619
Charges for Services	1,142,086	1,172,003	1,169,280	1,127,000	1,162,368	1,264,706
Licenses, Permits and Fees	190,528	175,902	264,832	190,400	170,416	167,930
Fines and Fees	975,080	1,001,410	1,088,049	907,000	990,454	993,102
Interest	12,948	9,238	9,252	-	15,755	10,000
Miscellaneous	769,302	353,172	485,772	508,574	698,332	539,502
Total Revenues	\$ 12,635,098	\$ 12,719,351	\$ 12,930,931	\$ 12,648,837	\$ 13,538,666	\$ 13,214,634
Expenditures						
General Services	\$ 3,991,232	\$ 3,273,218	\$ 3,415,213	\$ 3,321,907	\$ 4,240,700	\$ 3,656,937
General Office	346,270	261,191	270,398	306,304	280,539	285,501
General Insurance	602,357	575,451	422,723	522,238	391,387	519,324
General Communications	74,866	75,287	79,321	86,413	102,830	204,573
Civil Defense	-	-	-	4,800	-	4,800
Public Works	1,123,046	1,252,568	1,214,968	1,316,329	1,197,154	1,445,338
Police	3,784,237	4,125,656	4,353,936	4,003,974	4,341,083	4,128,263
Fire	1,740,092	1,734,289	2,066,617	2,111,492	1,899,309	2,075,212
Inspectional Services	396,413	436,525	566,880	484,842	595,682	894,686
Total Expenditures	\$ 12,058,513	\$ 11,734,187	\$ 12,390,055	\$ 12,158,299	\$ 13,048,684	\$ 13,214,634
Change in Net Position	\$ 576,585	\$ 985,164	\$ 540,876	\$ 490,538	\$ 489,982	\$ 0

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Corporate Fund
Department - 100 - Administration

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Property Taxes							
Property Taxes	41010	\$ 3,947,380	\$ 5,663,524	\$ 5,296,707	\$ 6,051,583	\$ 5,670,592	\$ 5,745,489
Real Estate Tax Refund	41015	-	-	-	-	139,625	-
Property Taxes - Road and Bridge	41150	32,766	36,403	36,664	33,000	36,532	33,000
Property Taxes - Fire Pension	41160	551,628	60,966	136,004	175,000	176,241	158,375
Property Taxes - Police Pension	41170	1,089,797	379,865	464,892	589,280	577,064	643,911
Total Property Taxes		\$ 5,621,571	\$ 6,140,759	\$ 5,934,267	\$ 6,848,863	\$ 6,600,055	\$ 6,580,775
Other Taxes							
Utility Tax	42150	\$ 1,082,261	\$ 1,053,466	\$ 925,053	\$ 1,100,000	\$ 876,898	\$ 845,000
Home Rule Fuel Tax	42160	55,797	53,434	51,420	54,000	50,892	47,000
Amusement Tax	42170	495	1,425	1,050	-	75	-
Home Rule Sales Tax	42180	345,242	420,055	423,243	370,000	346,349	375,000
Video Gaming Taxes	42190	-	-	-	-	266,381	-
Total Other Taxes		\$ 1,483,796	\$ 1,528,380	\$ 1,400,766	\$ 1,524,000	\$ 1,540,594	\$ 1,267,000
Intergovernmental							
Personal Property Replacement Tax	42120	\$ 32,203	\$ 34,840	\$ 41,802	\$ 33,000	\$ 27,817	\$ 26,778
Sales Tax	42130	507,482	544,708	594,104	550,000	563,372	585,000
State Income Tax	42140	1,754,475	1,593,906	1,711,331	960,000	1,769,413	1,446,564
ECOM (911) Revenue	45110	135,781	127,745	122,517	-	90	-
State /County Grants	45910	9,848	37,288	108,960	-	-	-
State Use Tax		-	-	-	-	-	333,277
Total Intergovernmental		\$ 2,439,788	\$ 2,338,486	\$ 2,578,714	\$ 1,543,000	\$ 2,360,693	\$ 2,391,619
Charges for Services							
Homewood Disposal Transfer In	45550	\$ 969,546	\$ 993,604	\$ 997,269	\$ 960,000	\$ 991,313	\$ 1,095,791
Refuse Removal Penalties	45570	41,090	38,572	39,611	35,000	38,301	36,665
Service Charges	46020	35,000	35,000	35,000	35,000	35,004	35,000
MFT Equipment Rental	46050	96,000	96,000	96,000	96,000	96,000	96,000
Billboard Rental Income	46060	-	7,702	-	-	-	-
Crime Free Class	46070	450	1,125	1,400	1,000	1,750	1,250
Total Charges for Services		\$ 1,142,086	\$ 1,172,003	\$ 1,169,280	\$ 1,127,000	\$ 1,162,368	\$ 1,264,706
Licenses, Permits and Fees							
Raffle Licenses	45550	\$ -	\$ -	\$ 50	\$ -	\$ -	\$ -
Liquor Licenses	43270	3,170	4,760	6,970	500	4,850	1,600
Passenger Vehicle Stickers	43280	152,825	140,745	132,195	160,000	133,995	135,000
Truck Stickers	43290	15,590	13,780	12,890	14,500	12,860	12,650
Motorcycle Stickers	43300	1,025	1,050	788	1,100	825	825
Sr/Handicap Stickers	43310	4,710	4,820	4,890	4,700	5,080	5,050
Replacement Stickers	43320	228	167	177	200	206	200
Business Licenses	43340	12,560	10,215	106,537	9,000	12,270	12,270
Pet Licenses	43350	420	365	335	400	330	335
Total Licenses, Permits and Fees		\$ 190,528	\$ 175,902	\$ 264,832	\$ 190,400	\$ 170,416	\$ 167,930
Fines and Fees							
Penalties/Stickers	43330	\$ 14,560	\$ 12,625	\$ 12,405	\$ 6,000	\$ 17,185	\$ 15,000
Illinois Red Speed	44360	1,649	3,717	-	1,000	-	3,500
Plan Reviews	44400	31,024	17,981	9,578	15,000	7,487	15,000
AT & T Franchise Fees	44410	65,576	65,954	80,383	65,000	88,128	88,000
Permits	44420	112,097	144,389	117,874	75,000	87,146	100,000
Court/ Ordinance Fines	44430	92,064	60,136	83,514	50,000	77,845	70,000
Ambulance Fees	44440	370,012	400,777	418,853	400,000	415,663	400,000
Inspections	44460	112,255	120,033	118,355	120,000	126,230	120,282
Comcast Franchise Fees	44470	133,368	137,300	180,412	130,000	136,320	136,320
Contractor Registration	44480	42,475	38,500	66,675	45,000	34,450	45,000
Total Fines and Fees		\$ 975,080	\$ 1,001,410	\$ 1,088,049	\$ 907,000	\$ 990,454	\$ 993,102

Department - 100 - Administration	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Interest Income		\$ 12,948	\$ 9,238	9,252	\$ -	\$ 15,755	\$ 10,000
Miscellaneous							
Health Ins/Emp Portion	45020	\$ 88,350	\$ 108,965	\$ 135,173	\$ 103,000	\$ 148,506	\$ 122,000
IRMA Income	45390	30,782	4,268	2,989	228,449	228,449	4,500
Returned Check Charge	45490	105	240	180	125	-	-
Rental Income	45800	12,604	12,604	12,304	12,000	10,954	12,000
Cell Tower Rental	45860	111,559	118,542	116,398	110,000	127,253	110,000
Recovery of Bad Debts	45900	33,850	57,705	56,569	-	46,816	55,000
Newsletter Advertising	45830	-	-	-	-	2,000	10,000
Sale of Fixed Assets	45840	-	-	-	-	45,000	-
Summer Youth - Other Revenue	45915	20,000	-	-	-	-	-
State Maintenance Reimb	45930	16,119	15,335	5,338	15,000	-	-
Property Maintenance	45940	12,050	8,878	19,528	10,000	14,419	13,000
Sidewalk/Tree Replacement	45970	-	1,410	2,267	-	1,237	2,000
Miscellaneous	45990	305,652	(32,295)	44,885	-	36,529	10,000
Miscellaneous Asset Forfeiture	45991	70,386	-	34,641	-	1	123,502
Senior Bus Pas	45994	-	-	-	-	4,844	4,500
Police Towing	45995	34,500	27,520	25,500	-	28,000	25,000
Hazelnut Festival Income	45996	-	-	-	-	1,025	3,000
Pancake Breakfast Donations	45997	(6,656)	-	-	-	-	-
Vietnam Commerative Event	45999	-	-	-	-	3,300	5,000
TIF Reimbursements for Admin	46021	40,000	30,000	30,000	30,000	-	40,000
Total Miscellaneous		\$ 769,302	\$ 353,172	\$ 485,772	\$ 508,574	\$ 698,332	\$ 539,502
Total Corporate Revenue		\$ 12,635,098	\$ 12,719,351	\$ 12,930,931	\$ 12,648,837	\$ 13,538,666	\$ 13,214,634

2017 Budget Worksheet

Revenue

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
Property Taxes			
41010	Property Taxes Per levy less allowance	\$ 5,745,489	A
41150	Property Taxes - Road and Bridge Based on actual and prior year budget	33,000	A
41160	Property Taxes - Fire Pension Per levy less allowance	158,375	A
41170	Property Taxes - Police Pension Per levy less allowance	643,911	A
	Total Property Taxes	<u>\$ 6,580,775</u>	
Other Taxes			
42150	Utility Tax US Energy Information Admin projects 10% decrease in natural gas expenditure: FY15 Nicor rev=\$155,000	\$ 845,000	A
42160	Home Rule Fuel Tax Based on actual	47,000	A
42180	Home Rule Sales Tax 1% home rule sales tax	375,000	A
	Total Other Taxes	<u>\$ 1,267,000</u>	
Intergovernmental			
42120	Personal Property Replacement Tax IML projection : decrease of 2%	\$ 26,778	A
42130	Sales Tax Based on actual	585,000	A
42140	State Income Tax IML income and use tax per capita	1,446,564	A
	State Use Tax	333,277	A
	Total Intergovernmental	<u>\$ 2,391,619</u>	
Charges for Services			
45550	Homewood Disposal Transfer In Based actual customers and charges	\$ 1,095,791	A
45570	Refuse Removal Penalties Based on 2016 actual & projections	36,665	A
46020	Service Charges Based on 2016 actual and monthly parking lot service charge	35,000	A

44430	Court/ Ordinance Fines	70,000	A
	Based on 2016 actual & projections		
44440	Ambulance Fees	400,000	A
	Based on 2016 actual & projections		
44460	Inspections	120,282	A
	Based on 2016 actual & projections		
44470	Comcast Franchise Fees	136,320	A
	Based on 2016 actual quarterly payments received per agreements		
44480	Contractor Registration	45,000	A
	Based on 2016 actual & projections		
	Total Fines and Fees	<u>\$ 993,102</u>	
	Total Interest Income	<u>\$ 10,000</u>	A
	Based on 2016 actual & projections		
	Miscellaneous		
45020	Health Ins/Emp Portion	\$ 122,000	A
	Based on 2016 actual & projections		
45390	IRMA Income	4,500	A
	Based on 2016 actual		
45800	Rental Income	12,000	A
	Based on 2016 actual & projections		
45860	Cell Tower Rental	110,000	A
	Based on monthly payments for cell phone tower rentals		
45900	Recovery of Bad Debts	55,000	A
	Based on 2016 actual & projections		
45830	Newsletter Advertising	10,000	A
	Based on 2016 actual & future projections		
45940	Property Maintenance	13,000	A
	Based on 2016 actual & projections		
45970	Sidewalk/Tree Replacement	2,000	A
	Based on 2016 actual & projections		
45990	Miscellaneous	10,000	A
	Based on 2016 actual		
45991	Miscellaneous Asset Forfeiture	123,502	A
	Based on equipment in police budget		
45994	Senior Bus Pas	4,500	A
	Based on 2016 actual & projections		
45995	Police Towing	25,000	A
	Based on 2016 actual & projections		
45996	Hazelnut Festival Income	3,000	A
	Based on prior year		
45999	Vietnam Commerative Event	5,000	A
	Based on projections		
46021	TIF Reimbursements for Admin	40,000	A

Based on direct charges and projected projects

Total Miscellaneous

\$ 539,502

Total Corporate Revenue

\$ 13,214,634

A - Generates revenue and/or reduces operational Costs

B - Provides efficiency

C- Necessary to provide a safe workplace environment

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund

Department - 11 - General Services

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Salaries	51000	\$ 367,006	\$ 436,337	\$ 394,666	\$ 460,000	\$ 399,520	\$ 471,316
Overtime	51005	79	314	203	1,000	4,226	2,500
FICA	51010	27,580	32,466	28,303	35,267	30,349	36,056
IMRF	51020	74,431	85,170	82,766	96,810	79,992	98,269
Employee Insurance	51030	62,616	44,811	58,888	57,750	62,077	57,750
Retire Insurance	51031	160,538	162,311	155,469	150,000	165,626	150,000
FSA Expenses	51120	2,298	2,012	1,820	3,000	1,540	2,500
BLDG/Grounds Maintenance	52100	5,496	12,636	4,632	3,000	9,921	12,000
Equipment Maintenance	52110	45,533	43,566	33,613	5,000	61,652	35,000
Cleaning Services	53290	6,056	7,960	17,589	20,000	18,092	20,000
Economic Development Incentives	53310	17,559	16,558	5,578	25,000	14,242	15,000
Telephone	53340	58,447	67,146	72,378	55,000	100,924	75,000
Utilities	53380	3,447	6,056	9,209	5,500	7,929	10,000
Refuse Removal/Company	53390	924,228	882,691	887,498	788,000	822,553	993,810
Police Pension Contributions	53400	702,107	379,865	464,892	589,280	577,064	643,911
Fire Pension Contributions	53410	355,441	60,966	136,004	175,000	176,241	158,375
Travel	53440	-	925	269	300	11,472	4,500
Legal	53510	201,583	161,137	135,965	120,000	172,087	122,500
Accounting	53520	1,050	13,455	20,550	45,000	331,495	80,000
Engineering	53530	17,043	19,726	-	-	7,195	25,000
Consultants	53540	172,586	151,970	152,019	150,000	282,958	30,000
Training & Conferences	53570	-	295	6,934	500	5,371	7,500
Dues & Subscriptions	53690	9,804	9,161	9,266	10,000	26,968	10,000
E-Com	53710	436,247	458,270	449,406	400,000	531,998	450,000
Contingency For Administration	53720	84,788	53,095	4,714	-	-	-
Website	54610	-	-	-	-	5,205	-
IT Services	54620	-	-	-	-	64,331	44,520
Office Supplies	54710	10,965	13,337	17,589	14,000	24,193	15,000
Other Supplies	54720	13,219	13,758	15,609	21,000	13,467	10,000
Boards & Commission's	54800	4,858	5,323	5,909	4,000	6,730	6,000
Board Projects	54801	-	-	-	100	-	500
Recruitment Testing	54810	11,755	9,302	18,541	10,000	18,927	2,500
Bad Debts	54830	60,377	43,575	2,955	32,000	-	32,000
Bank Charges	54840	861	726	755	900	479	750
Miscellaneous	54870	1,744	141	407	500	28,843	1,000
Miscellaneous/Asset Forfeiture	54871	80,815	20,511	81,478	-	5,876	-
Miscellaneous/Senior Projects	54873	-	-	-	-	462	680
Summer Youth Program	54880	-	-	1,582	20,000	5,401	-
Vietnam Commemorative Event	54895	-	-	-	-	6,404	10,000
Hazelnut Festival	54900	6,000	6,000	6,000	6,000	6,614	-
Mayor's Office Expenses	54910	590	560	858	-	-	1,000
Clerk's Office Expenses	54920	110	205	340	-	3,541	4,000
Village Events	54930	1,050	400	901	-	-	1,000
Bldg. & Permit Improvements	56930	34,655	42,727	21,841	10,000	7,081	10,000
Improvement O/T Bldgs.	56940	-	4,045	503	3,000	2,908	3,500
Equipment	56950	7,922	3,709	7,931	5,000	3,746	3,500
Land	56925	-	-	-	-	135,000	-
Total General Expenditures		\$ 3,970,882	\$ 3,273,218	\$ 3,315,829	\$ 3,321,907	\$ 4,240,700	\$ 3,656,937

2017 Budget Worksheet

General Services

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
51000	Salaries	\$ 471,316	B
51005	Overtime	\$ 2,500	B
51010	FICA	\$ 36,056	B
51020	IMRF	\$ 98,269	B
51030	Employee Insurance	\$ 57,750	B
51031	Retire Insurance	\$ 150,000	B
51120	FSA Expenses	\$ 2,500	B
52100	BLDG/Grounds Maintenance	\$ 12,000	B
	Based on actual from prior years and proper allocation of expenses for current year		
52110	Equipment Maintenance Based on actual and future proper allocation of expenses	\$ 35,000	B
53290	Cleaning Services Based on actual and projection	\$ 20,000	B,C
53310	Economic Development Incentives Incentives to business that are not located in a TIF area	\$ 15,000	A,B
53340	Telephone	\$ 75,000	B
	Based on actual from prior years and proper allocation of expenses for current year		
53380	Utilities Based on actual and projection	\$ 10,000	B
53390	Refuse Removal/Company Based on contract amount	\$ 993,810	B,C

53400	Police Pension Contributions Based on the levy less an allowance for collection	\$	643,911	B
53410	Fire Pension Contributions Based on the levy less an allowance for collection	\$	158,375	B
53440	Travel Based on actual from prior years and proper allocation of expenses for current year	\$	4,500	B
53510	Legal Based on actual from prior years and proper allocation of expenses for current year	\$	122,500	B
53520	Accounting Preparation of audit and finance director consultant	\$	80,000	B
53530	Engineering Based on actual from prior years and proper allocation of expenses for current year	\$	25,000	A,B,C
53540	Consultants Based on projected use of consultants	\$	30,000	A,B,C
53570	Training & Conferences Based on actual from prior years and proper allocation of expenses for current year	\$	7,500	B
53690	Dues & Subscriptions Based on actual from prior years and proper allocation of expenses for current year	\$	10,000	B
53710	E-Com Based on contract amount	\$	450,000	B,C
54610	Website Services are included in contract under General Communications - Villager	\$	-	

54620	IT Services Based on contract amount of \$3,710 per month	\$	44,520	B
54710	Office Supplies Based on actual from prior years and proper allocation of expenses for current year	\$	15,000	B
54720	Other Supplies Based on actual from prior years and proper allocation of expenses for current year	\$	10,000	B
54800	Boards & Commission's Based on current and prior years expenses	\$	6,000	A,B
54801	Board Projects Development of a strategic plan	\$	500	B
54810	Recruitment Testing Based on the potential of new recruitment of general office staff.	\$	2,500	B
54830	Bad Debts Based on actual from prior years and proper allocation of expenses for current year	\$	32,000	B
54840	Bank Charges Based on actual and projection	\$	750	B
54870	Miscellaneous Based on actual from prior years and proper allocation of expenses for current year	\$	1,000	B
54873	Miscellaneous/Senior Projects Based on actual and projection. Expenses will be moved to the General Communication budget.	\$	680	A
54895	Vietnam Commemorative Event Based proposed expenses for the event. Amount will be moved from prepaid in the current year.	\$	10,000	A

54910	Mayor's Office Expenses Based on actual from prior years and proper allocation of expenses for current year	\$	1,000	B
54920	Clerk's Office Expenses Based on actual, projection and an average of prior years expenses.	\$	4,000	B
54930	Village Events Based on actual from prior years and proper allocation of expenses for current year	\$	1,000	A
56930	Bldg. & Permit Improvements Based on actual and projection	\$	10,000	B
56940	Improvement O/T Bldgs. Based on actual and projection	\$	3,500	B
56950	Equipment Based on actual from prior years and proper allocation of expenses for current year	\$	3,500	B
Total General Expenditures		\$	3,656,937	

A - Generates revenue and/or reduces operational Costs
B - Provides efficiency
C- Necessary to provide a safe workplace environment

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund

Department - 12 - General Office

Account Description	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Salaries	51000	\$ 247,492	\$ 169,363	\$ 169,827	\$ 192,717	\$ 164,153	\$ 160,312
Overtime	51005	1,343	2,746	3,463	1,500	9,088	3,500
FICA	51010	18,366	12,986	13,050	14,858	12,937	12,264
IMRF	51020	23,871	29,354	31,563	40,786	34,399	33,425
Employee Insurance	51030	17,842	12,544	14,200	15,400	19,670	18,000
Equipment Maintenance	52110	7,421	5,881	5,713	8,000	6,076	8,000
Payroll Fees	53320	8,144	8,779	9,461	9,000	11,028	20,000
Postage	53460	16,380	14,321	16,540	17,043	18,079	18,000
Printing	53470	5,329	5,175	6,581	7,000	5,109	7,000
Training & Conferences	53570	-	-	-	-	-	1,500
Dues & Subscriptions	53690	-	-	-	-	-	400
Office Supplies	54710	81	40	-	-	-	2,000
Miscellaneous	54870	-	-	-	-	-	100
Equipment	56950	-	-	-	-	-	1,000
Total General Expenditures		\$ 346,270	\$ 261,191	\$ 270,398	\$ 306,304	\$ 280,539	\$ 285,501

2017 Budget Worksheet

General Office/Human Resources

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
51000	Total Salaries	<u>\$ 160,312</u>	D
51005	Total Overtime	<u>\$ 3,500</u>	D
51010	Total FICA	<u>\$ 12,264</u>	D
51020	Total IMRF	<u>\$ 33,425</u>	D
51030	Total Employee Insurance	<u>\$ 18,000</u>	D
52110	Equipment Maintenance		
	Copier/Printer Maintenance	<u>\$ 8,000</u>	B
52110	Total Equipment Maintenance	<u>\$ 8,000</u>	
53320	Payroll Fees	\$ 20,000	B
	Based on actual and the annual cost of the new Paylocity program		
	Total Payroll Fees	<u>\$ 20,000</u>	
53460	Postage		
	Postage & shipping of employee documents	<u>\$ 18,000</u>	B
53460	Total Postage	<u>\$ 18,000</u>	
53470	Printing		
	Water billing forms, A/P & A/R, Village Stickers, business licenses and UARC forms	<u>\$ 7,000</u>	B
53470	Total Printing	<u>\$ 7,000</u>	
53570	Training & Conferences		
	Risk management A/P, A/R & HR	<u>\$ 1,500</u>	B
53570	Total Training & Conferences	<u>\$ 1,500</u>	
53690	Dues & Subscriptions		
	SHRM (Society for Human Resources Management)	\$ 200	B
	HRCI (Human Resources Certification Institute)	<u>\$ 200</u>	B
53690	Total Dues & Subscriptions	<u>\$ 400</u>	

General Office/Human Resources

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
54710 Supplies			
	Employee, benefits and risk management file organization	<u>\$ 2,000</u>	B
54710 Total Supplies		<u>\$ 2,000</u>	
54870 Miscellaneous			
		<u>\$ 100</u>	B
54870 Total Miscellaneous		<u>\$ 100</u>	
56950 Equipment			
	HR Dedicated Copier/Printer/Fax	<u>\$ 1,000</u>	B
56950 Total Equipment		<u>\$ 1,000</u>	
	Total General Office	<u>\$ 285,501</u>	

A - Generates revenue and/or reduces
operational Costs

B - Provides efficiency

C- Necessary to provide a safe workplace
environment

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund

Department - 14- General Insurance

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
State Unemployment	51070	\$ 7,299	\$ 11,740	\$ 10,913	\$ 10,000	\$ 33,070	25,000
Workers Compensation	51100	280,543	258,020	179,111	250,074	153,591	225,000
General/Liability Insurance	53330	295,831	283,551	205,837	250,074	181,598	250,074
Training & Conferences	53570	12	12	114	50	24	-
Prevention/General	54401	222	2,361	2,275	1,000	1,138	1,250
Prevention/Admin	54402	-	-	111	-	56	100
Prevention/Public Works	54403	1,429	6,880	2,971	2,500	1,037	2,500
Prevention/Police	54404	677	3,527	18,587	240	9,052	10,000
Prevention/Fire	54405	1,081	2,450	2,725	3,000	9,543	2,000
Loss/Public Works	54413	-	-	-	100	-	100
Loss/Police	54414	9,448	13	-	100	-	100
Loss/Fire	54415	-	-	-	-	-	100
Uniforms/Public Works	54733	1,197	3,742	-	2,800	1,792	2,500
Uniforms/Police	54734	-	2,573	-	-	-	-
Uniforms/Fire	54735	187	-	-	-	-	-
Equipment/General	56951	-	582	80	300	485	600
Equipment/Public Works	56953	-	-	-	-	-	-
Equipment/Police	56954	4,432	-	-	2,000	-	-
Total General Expenditures		\$ 602,357	\$ 575,451	\$ 422,723	\$ 522,238	\$ 391,387	\$ 519,324

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund
Department - 15 - Communications
& Community Relations

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Cable							
Salaries	1-51000	\$ -	\$ -	\$ 2,405	\$ -	\$ -	\$ -
FICA	1-51010	-	-	184	-	-	-
IMRF	1-51020	-	-	-	-	-	-
Employee Insurance	1-51030	-	-	-	-	-	-
Consultants	1-53540	24,000	12,000	36,000	42,000	27,000	30,000
Equipment	1-56950	283	747	854	3,000	2,733	15,000
Total Cable		<u>\$ 24,283</u>	<u>\$ 12,747</u>	<u>\$ 39,443</u>	<u>\$ 45,000</u>	<u>\$ 29,733</u>	<u>\$ 45,000</u>
Villager							
Villager Productions	2-53450	\$ 10,056	\$ 7,250	\$ 7,531	\$ 8,000	\$ 22,660	\$ 25,000
Villager Mailing	2-53460	2,740	1,788	2,834	4,000	1,011	4,000
Consultants	2-53540	12,000	27,000	-	-	-	36,000
Equipment	2-56950	34	-	-	-	-	-
Total Villager		<u>\$ 24,831</u>	<u>\$ 36,038</u>	<u>\$ 10,365</u>	<u>\$ 12,000</u>	<u>\$ 23,671</u>	<u>\$ 65,000</u>
Senior/Youth Services							
Salaries	3-51000	\$ 21,758	\$ 21,543	\$ 23,671	\$ 27,000	\$ 35,173	\$ 65,000
FICA	3-51010	1,667	1,646	1,800	1,913	2,541	4,973
IMRF	3-51020	-	-	-	-	-	-
Employee Insurance	3-53450	-	-	-	-	-	-
Pace Bus	3-53540	1,322	1,479	1,237	-	2,306	1,500
Supplies	3-54720	125	-	-	-	-	100
Internet Service	3-54873	879	1,773	2,657	-	2,690	2,500
Miscellaneous/Senior Projects		-	61	149	500	43	500
Total Senior/Youth Services		<u>\$ 25,752</u>	<u>\$ 26,502</u>	<u>\$ 29,513</u>	<u>\$ 29,413</u>	<u>\$ 42,754</u>	<u>\$ 74,573</u>
Hazelnut Festival	4-54900	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,672</u>	<u>\$ 20,000</u>
Total Communication & Community Relations Expenditures		<u><u>\$ 74,866</u></u>	<u><u>\$ 75,287</u></u>	<u><u>\$ 79,321</u></u>	<u><u>\$ 86,413</u></u>	<u><u>\$ 102,830</u></u>	<u><u>\$ 204,573</u></u>

2017 Budget Worksheet

Communication and Community Relations

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
	Cable		
1-53540	Consultants 2 consultants for a total of \$3,000 per month	\$ 30,000	
1-56950	Equipment 2 cameras @ \$1,850 each, server \$8,500 &	15,000	
	Total Cable	\$ 45,000	
	Villager		
2-53450	Villager Productions Design and printing costs	\$ 25,000	
2-53460	Villager Mailing Postage for the Villager	4,000	
2-53540	Consultants Contract for \$3,000 per month	36,000	
	Total Villager	\$ 65,000	
	Senior/Youth Services		
3-51000	Salaries Senior staff and summer youth staff	\$ 65,000	
3-51010	FICA	4,973	
3-53540	Pace Bus Maintenance of Pace Bus	1,500	
3-54720	Supplies	100	
3-54873	Internet Service Internet annual service	2,500	
	Miscellaneous/Senior Projects	500	
	Total Senior/Youth Services	\$ 74,573	
4-54900	Hazelnut Festival	\$ 20,000	
	Total Communication & Community Relations	\$ 204,573	

VILLAGE BENEFIT CODES:

A - Generates revenue and/or reduces operational Costs

B - Provides efficiency

C- Necessary to provide a safe workplace environment

Village of Hazel Crest
 Program Budget
 For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund
 Department - 19 - Civil Defense

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Equipment Maintenance	52110	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000
Communications	53270	-	-	-	1,800	-	1,800
Training & Conference	53570	-	-	-	-	-	-
Dues & Subscriptions	53690	-	-	-	2,000	-	2,000
Other Supplies	54720	-	-	-	-	-	-
Miscellaneous	54870	-	-	-	-	-	-
Bldg & Perm Improvements	56930	-	-	-	-	-	-
Improvements O/T Bldg	56940	-	-	-	-	-	-
Equipment	56950	-	-	-	-	-	-
Total General Expenditures		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,800</u>	<u>\$ -</u>	<u>\$ 4,800</u>

2017 Budget Worksheet

Civil Defense

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
52110	Equipment Maintenance Budget amounts will be reallocated within this budget based expenses from current year	\$ 1,000	B
53270	Communications Budget amounts will be reallocated within this budget based expenses from current year	\$ 1,800	B
53690	Dues & Subscriptions Budget amounts will be reallocated within this budget based expenses from current year	\$ 2,000	B
Total Civil Defense		\$ 4,800	

VILLAGE BENEFIT CODES:

- A - Generates revenue and/or reduces operational Costs
- B - Provides efficiency
- C- Necessary to provide a safe workplace environment

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund
Department - 21 - Public Works

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Salaries	51000	\$ 490,511	\$ 494,070	\$ 468,152	\$ 548,990	\$ 525,418	\$ 661,846
Overtime	51005	31,512	28,433	26,459	48,240	25,493	25,000
FICA	51020	38,435	38,242	35,731	45,688	39,796	51,513
IMRF	51020	105,570	130,869	132,749	124,882	121,229	137,995
Employee Insurance	51030	62,831	67,769	72,460	77,204	80,458	77,204
Bldg. & Ground Maintenance	52100	1,737	13,901	12,611	8,500	7,032	8,000
Equipment Maintenance	52110	153,377	168,753	177,489	129,994	214,266	120,000
Contract Maintenance	52150	17,051	49,784	31,900	32,250	25,179	50,000
Tree Maintenance	52170	12,811	13,625	11,075	12,000	4,200	12,000
Streets	52190	4,972	13,361	8,763	10,000	6,879	15,000
Disposal Services	53260	1,882	4,541	10,226	10,000	3,403	5,000
Communications	53270	1,072	293	1,169	1,000	710	1,000
Utilities	53380	54,755	60,735	59,850	50,000	67,229	50,000
Street Lights/Signals	53390	17,318	28,388	19,845	24,000	9,321	30,000
Rental	53430	4,169	3,745	4,984	6,000	4,665	6,000
Travel	53440	-	71	-	150	-	500
Printing	53470	199	509	463	1,100	1,130	1,200
Consultants	53540	9,960	35,644	14,070	2,729	6,476	5,000
Training & Conferences	53570	318	130	3,502	1,000	930	1,500
Dues & Subscriptions	53690	653	305	609	700	529	2,000
Office Supplies	54710	140	-	79	5,050	2,291	3,000
Maintenance Supplies	54720	1,167	2,130	1,126	5,500	4,356	5,500
Uniforms	54730	4,386	4,408	7,610	6,500	8,128	7,500
Gas & Oil	54760	47,018	51,306	38,257	58,115	28,976	35,000
Miscellaneous	54870	25	68	-	250	738	1,000
Bldg. & Perm Improvements	56930	-	-	13,325	17,000	2,397	24,000
Improvements O/T Bldg.	56940	33,417	28,421	57,392	70,500	1,818	55,000
Equipment	56950	27,763	13,068	5,073	18,987	4,108	53,580
Total Public Works Expenditures		\$ 1,123,046	\$ 1,252,568	\$ 1,214,968	\$ 1,316,329	\$ 1,197,154	\$ 1,445,338

Public Works

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
51000	Total Salaries	<u>\$ 661,846</u>	D
51005	Total Overtime	<u>\$ 25,000</u>	D
51010	Total FICA	<u>\$ 51,513</u>	D
51020	Total IMRF	<u>\$ 137,995</u>	D
51030	Total Employee Insurance	<u>\$ 77,204</u>	D
52100	BLDG & Ground Maintenance		
	Misc. Expenses amount is based on budget history	<u>\$8,000</u>	A,C,D
52100	Total BLDG & Ground Maintenance	<u>\$8,000</u>	
52110	Equipment Maintenance		
	Contracted service to vehicles and equipment. See new title above	<u>\$120,000</u>	A,B
52110	Total Equipment Maintenance	<u>\$120,000</u>	
52150	Other Maintenance		
	Contracted service to vehicle and equipment. See title above	<u>\$50,000</u>	A,B
52150	Total Other Maintenance	<u>\$50,000</u>	
52170	Tree Maintenance		
	Misc. costs for tree removal, replacement and maintenance	<u>\$12,000</u>	A,B,D
52170	Total Tree Maintenance	<u>\$12,000</u>	
52190	Streets		
	Paint striping supplies	<u>\$2,000</u>	B,D
	Street sign materials (compliance with current MUTCD standards)	<u>8,000</u>	B,D
	Safety signage including barricades and rod cones	<u>5,000</u>	B,D
52190	Total Streets	<u>\$15,000</u>	
53260	Disposal Services		
	Misc. disposal service (est. consistent with 2015/2016 cost)	<u>\$5,000</u>	B
53260	Total Disposal Services	<u>\$5,000</u>	
53270	Communications		
	Miscellaneous radios	<u>\$1,000</u>	B
	Total Communications	<u>\$1,000</u>	
53380	Utilities		
	Streetlight related electric and gas for buildings (it's my opinion that water and power for lift stations should come from Sewer and Water)	<u>\$50,000</u>	A
53380	Total Utilities	<u>\$50,000</u>	
53390	Streetlights/Signals Maintenance		

Cost for Streetlight/traffic signal maintenance	\$15,000	A,B,D
LED Streetlight replacement heads, poles and repair materials	15,000	A,B,D
53390 Total Streetlights/Signals Maintenance	<u>\$30,000</u>	
53430 Rental		
Airgas tank refills and towel service	\$3,000	B
Emergency and Misc. tool or equipment rental	3,000	B
53430 Total Rental	<u>\$6,000</u>	
53440 Travel		
Tolls and misc. travel expenses	\$500	B
53440 Total Travel	<u>\$500</u>	
53470 Printing		
Misc. printing needs	\$1,200	A
53470 Total Printing	<u>\$1,200</u>	
53540 Consultants Engineering		
Road resurfacing and other misc. engineering	\$5,000	A
53540 Total Consultants Engineering	<u>\$5,000</u>	
53570 Training and Conferences		
Misc. training including classes and seminars	\$1,500	B
53570 Total Training and Conferences	<u>\$1,500</u>	
53690 Dues and Subscriptions		
American Public Works Association	\$1,000	B
South Suburban Association	1,000	B
53690 Total Dues and Subscriptions	<u>\$2,000</u>	
54710 Office Supplies		
Misc. supplies	\$3,000	B
54710 Total Office Supplies	<u>\$3,000</u>	
54720 Office Supplies-Operating Supplies		
Misc. supplies	\$5,500	B
54720 Total Office Supplies-Operating Supplies	<u>\$5,500</u>	
54730 Uniforms		
10 Employees @ \$750 each	\$7,500	D
54730 Total Uniforms	<u>\$7,500</u>	
54760 Gas & Oil		
Gasoline and diesel costs based 2015/2016 actuals	\$35,000	B
54760 Total Gas & Oil	<u>\$35,000</u>	
54870 Miscellaneous		
Misc.	\$1,000	B
54870 Total Miscellaneous	<u>\$1,000</u>	
56930 Building & Perm Improvements		
Compost facility office replacement	\$ 8,000	D
Repainting of all three garages	6,000	D
56930 Total Building & Perm Improvements	<u>\$ 14,000</u>	

56940 Improvements O/T BLDG		
Sidewalk replacement	\$25,000	A,B,C,D
Tripping hazard remediation	6,000	A,B,C,D
50/50 Tree Replacement Program	4,000	A,B,C,D
Creek mowing and stone work	15,000	A,B,C,D
Secure Digital Gas Dispenser Meter Dispensing System	5,000	A,B,C,D
56940 Total Improvements O/T BLDG	<u>\$55,000</u>	
56950 Equipment/Capital Purchase		
2 Push Mowers	1,000	B
3 String Trimmers \$285 each	900	B
3 Chain saws	1,200	B
Asphalt Hot Box	35,000	B
Mechanic Lift to replace 1991 Rotary Lift (Under sized and unsafe)	15,000	C
2 Leaf Blowers \$240 each	480	B
56950 Total Equipment/Capital Purchase	<u>\$53,580</u>	
Total Public Works	<u>\$1,435,338</u>	

VILLAGE BENEFIT CODES:

- A. A GENERATES REVENUE AND/OR REDUCES OPERATIONAL COST
- B. PROVIDES EFFICIENCY
- C. NECESSARY TO PROVIDE A SAFE WORKPLACE ENVIRONMENT
- D. TO ENHANCE THE APPEARANCE OF THE COMMUNITY AND REDUCE PROPERTY MAINTENANCE SERVICE CALLS
- E. PROVIDE EFFICIENCY IN APPLYING AND PROCESSING PERMITS
- F. PROVIDE EFFICIENCY IN PROCESSING CODE VIOLATIONS

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund
Department - 31 - Police Program

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Salaries	51000	\$ 2,402,057	\$ 2,573,446	\$ 2,671,806	\$ 2,718,178	\$ 2,747,445	\$ 2,632,549
Overtime	51005	473,495	530,911	629,907	220,000	601,119	250,000
FICA	51010	216,970	230,113	244,193	224,771	244,547	220,515
IMRF	51020	61,111	80,871	85,872	100,000	79,157	100,000
Employee Insurance	51030	363,904	410,059	434,638	416,000	435,191	425,000
Equipment Maintenance	52110	45,316	47,951	47,653	40,100	50,244	45,600
Communications	53270	8,017	7,213	6,318	14,900	5,935	15,100
Cleaning Service	53290	6,563	7,179	600	-	-	2,500
Postage	53460	-	-	-	-	-	1,000
Printing	53470	1,473	2,196	1,329	4,000	4,698	2,575
Consultants	53540	17,497	15,988	38,056	25,100	25,607	26,872
Consultants/Adjudication	53550	3,600	3,895	3,600	3,600	3,600	3,600
Training & Conferences	53570	16,843	25,031	27,847	25,000	22,243	47,200
Dues & Subscriptions	53690	8,362	16,537	9,774	9,000	8,486	10,000
Office Supplies	54710	110	-	79	-	136	-
Other Supplies	54720	7,449	6,795	18,103	15,600	7,014	27,100
Uniforms	54730	23,907	31,690	27,166	28,225	27,931	29,650
Prisoner Needs	54750	2,365	2,464	1,872	3,000	1,310	3,500
Gas & Oil	54760	105,976	106,797	83,807	125,000	62,714	100,000
Miscellaneous	54870	2,033	2,423	2,178	2,000	2,935	9,000
Animal Control	54920	3,614	4,791	3,738	3,000	3,300	4,000
Bldg. & Perm Improvements	56930	-	-	2,356	6,000	-	49,000
Equipment	56950	13,576	19,305	13,045	20,500	7,472	123,502
Total Police Expenditures		\$ 3,784,237	\$ 4,125,656	\$ 4,353,936	\$ 4,003,974	\$ 4,341,083	\$ 4,128,263

2017 Budget Worksheet

Police

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
51000	Total Salaries	<u>\$ 2,632,549</u>	D
51005	Total Overtime	<u>\$ 250,000</u>	D
51010	Total FICA	<u>\$ 220,515</u>	D
51020	Total IMRF	<u>\$ 100,000</u>	D
51030	Total Employee Insurance	<u>\$ 425,000</u>	D
52110	Equipment Maintenance		
	Network 3-Radio Network Payment	\$ 12,000	B/C
	T1 Data Line - Data line form Cook County	2,700	B/C
	Car Washes	1,000	C
	Vehicle Repair	10,000	B/C
	Generator Service Contract	800	B/C
	Miner Electronics Maintenance	7,600	B
	Fire Alarm Testing	2,700	C
	Computer Repairs	1,500	B
	Fire Extinguisher Semi-Annual	400	C
	Spillman Software - Maintenance	2,500	B/C
	Word Systems - Telephone Recording System	4,400	B/C
52110	Total Equipment Maintenance	<u>\$ 45,600</u>	
53270	Communications		
	Interpretation Services	\$ 200	B
	PIMS - Illinois Public Safety Network	3,000	B
	Cable/Internet	4,000	B
	Network 3 Telephone Charges	3,500	B/C
	LEADS Online	2,900	B/C
	Cook County T1 Service Fee	1,500	B/C
53270	Total Communications	<u>\$ 15,100</u>	
53290	Cleaning Service		
	Cleaning Service	1,500	C
	Removal Services	1,000	C
53290	Total Cleaning Services	<u>\$ 2,500</u>	
53460	Total Postage	<u>\$ 1,000</u>	

53470 Printing			
Prisoner Property Forms	\$	500	B
Window Envelopes		225	A
Envelopes		150	B
Police Logos		300	B
Business Cards		300	B
Contact Receipts		500	B
Stationery		400	B
Report Forms		200	B
53470 Total Printing	\$	2,575	
53540 Consultants			
Trans Union Credit Background Checks	\$	800	C
IT Support Services		16,872	B
Municipal Offense Systems		2,750	A
Municipal Offense Violation Enforcement		2,750	A
Thomsen CLEAR for Investigative Unit		2,200	B
Critical Reach - Investigative Amber Alert Software		300	B
		1,200	B
53540 Total Consultants	\$	26,872	
53550 Consulting/Adjudication			
Adjudication (12 Hearings x \$300)	\$	3,600	A
53550 Total Consulting/Adjudication	\$	3,600	
53570 Training & Conferences			
NEMRT Annual Fee	\$	4,000	B
Mobile Field Force Assessment		1,500	B
NOBLE National/Regional Training of Police Training Conference		5,000	C
International Association of Chiefs of Police Training Conference		2,000	C
Illinois Association of Chiefs of Police Training Conference		500	C
SSACOP Executive Conference and Meetings		2,500	C
Range Usage		2,500	C
Police Academy (3 Officers)		6,000	C
ITOA Training Conference		1,500	C
Northwestern University Staff and Command		8,000	C
Simulated live-fire training aids		7,200	C
Training Classes		2,000	C
FBI Training		3,000	C

IRMA Police Tactical Driver Program	1,500	C
53570 Total Training & Conferences	\$ 47,200	
53690 Dues and Subscriptions		
West: Vehicle Code, Criminal Law and Search and Seizure Books	\$ 5,000	B
Dues: ILEAS, SSERT, ILCOP, ICOP Noble, PERF, SSMCTF, FBI LEEDA	5,000	B
53690 Total Dues and Subscriptions	\$ 10,000	
54710 Total Office Supplies	\$ 1,000	
54720 Other Supplies		
Duty Ammunition	\$ 10,500	C
Evidence Technician Supplies 2	2,500	C
Range Targets	100	C
OC Spray Replenish	500	C
Crime-Free Housing	4,500	B
Red Speed	1,500	A
Community Policing Classes	2,000	B
Personal Protective Wear	500	C
Community Policing Supplies	5,000	B
54720 Total Other Supplies	\$ 27,100	
54730 Uniforms		
Sworn Personnel (21 Union @ \$850)	\$ 17,850	C
Sworn Personnel (9 Non-Union @ \$850)	7,650	C
Non-Sworn Personnel (6 @ \$250)	1,500	C
Part-Time Non-Sworn (3 @ \$125)	375	C
Part-Time Non-Sworn (3 @ \$425)	1,275	C
Chief	1,000	C
54730 Total Uniforms	\$ 29,650	
54750 Prisoner Needs		
Jail Supplies	\$ 500	B/C
Prisoner Meals	3,000	B
54750 Total Prisoner Needs	\$ 3,500	
Total Gas Oil	\$ 100,000	
54870 Miscellaneous		
Vehicle Secretary of State Fees	\$ 1,500	A/B
Line-Up Payment Funds	1,500	B
Controlled Buy Funds	5,000	A
Officer Commendation Awards	1,000	A
54870 Total Miscellaneous	\$ 9,000	

54920 Animal Control			
Animal Welfare Housing of Found Animals	\$	4,000	B
54920 Total Animal Control	<u>\$</u>	<u>4,000</u>	
56930 Bldg. & Perm Improvements			
Painting of Station & Carpet	\$	15,000	C
Carpet		15,000	C
Cameras		5,000	C
Exterior Lighting		2,000	C
Exterior Sign/Message Board		5,000	B
Secure Digital Gas Dispenser Meter Dispensing System		5,000	A
Evidence Room Ventilation System		2,000	C
56930 Total Bldg. & Perm Improvements	<u>\$</u>	<u>49,000</u>	
56950 Equipment			
Desktop Computers	\$	1,500	B
Door Scanned Entry		1,500	C
Squad Car Computers (7) and Configuration		13,090	A
Mounted Radars		4,948	A
Hand-Held Radar		3,464	A
Line-up		1,000	B
Spillman Reporting and Other Modules		15,000	A/B
Long-Gun Racks for Squad Cars		3,000	C
SUV Squad Cars		65,000	A/B/C
Portable Truck Scales		15,000	A/B
56950 Total Equipment	<u>\$</u>	<u>123,502</u>	
Total Police Budget	<u>\$</u>	<u>4,128,263</u>	

A - Generates revenue and/or reduces operational Costs
B - Provides efficiency
C- Necessary to provide a safe workplace environment

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund
Department - 34 - Fire

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Salaries	51000	\$ 1,216,026	\$ 1,192,199	\$ 1,383,052	\$ 1,393,038	\$ 1,290,308	\$ 1,310,311
Overtime	51005	96,497	55,735	116,303	60,000	92,835	65,000
FICA	51010	98,544	93,558	108,558	111,157	98,305	105,211
IMRF	51020	7,586	9,181	9,600	9,600	9,357	8,500
Employee Insurance	51030	184,584	207,722	230,480	200,000	212,903	225,000
Bldg. & Grounds Maintenance	52100	4,125	8,719	3,715	8,000	3,743	18,000
Equipment Maintenance	52110	46,504	49,132	56,914	68,036	56,826	61,850
Communications	53270	2,806	3,728	12,063	2,100	5,723	1,200
Telephone	53340	-	-	-	-	-	500
Rental	53430	3,421	1,956	489	6,000	1,446	6,000
Travel	53440	-	-	-	-	-	250
Postage	53460	195	776	2,269	1,200	1,077	1,200
Printing	53470	608	1,501	686	7,700	978	8,200
Fire Prevention/Public Education	53480	403	500	-	2,000	1,853	9,139
Legal	53510	-	-	-	-	-	7,500
Consultants	53540	18,012	17,596	13,047	38,500	25,597	39,500
Training & Conferences	53570	5,560	9,607	2,166	15,000	5,895	60,650
Dues & Subscriptions	53690	6,233	10,107	18,173	26,000	12,343	26,231
Office Supplies	54710	8	98	436	-	119	125
Other Supplies	54720	4,853	7,004	36,681	34,900	33,151	15,620
Uniforms	54730	18,678	20,218	10,192	32,100	26,288	36,100
Gas & Oil	54760	14,967	15,194	11,629	25,200	6,548	15,500
Medical/Recruitment	54810	-	-	-	-	550	8,500
Miscellaneous	54870	234	169	-	1,905	91	2,700
Bldg. & Perm Improvements	56930	2,381	9,000	11,225	9,000	-	7,150
Improvements O/T Bldg.	56940	118	13,755	-	5,000	-	12,000
Equipment	56950	7,747	6,835	38,939	55,056	13,374	23,275
Total Fire Expenditures		\$ 1,740,092	\$ 1,734,289	\$ 2,066,617	\$ 2,111,492	\$ 1,899,309	\$ 2,075,212

2017 Budget Worksheet

Fire

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
51000	Total Salaries	\$ 1,310,311	D
51005	Total Overtime	\$ 65,000	D
51010	Total FICA	\$ 105,211	D
51020	Total IMRF	\$ 8,500	D
51030	Total Employee Insurance	\$ 225,000	D
52100	Bldg. & Grounds Maintenance		
	Lawn & shrub maintenance	\$ 10,000	
	Seal coating parking lots station 2	8,000	
52100	Total Bldg. & Grounds Maintenance	18,000	
52110	Equipment Maintenance		
	Preventative maintenance on our fire apparatus that Public Works is not equipped to perform.	\$ 12,000	A
	Annual/semi-annual preventative maintenance on engine (1228), aerials (1220 1226) and EMS vehicles (ambulances).	25,000	A
	Pump testing for all fire apparatus with pumping capabilities, per IDOL, NFPA and ISO.	2,500	A
	Air Quality testing - to maintain the compressor that provides the air that our firefighters breath while combating fires.	3,000	A
	Ground ladder/aerial ladder testing - this is required annually by NFPA. The ground ladders are carried on 1220, 1226 and 1228.	3,500	A
	Need 2 Shoreline connections for the utility vehicles to prevent them from having dead batteries and starting problems.	1,000	A
	Maintenance and annual testing of our extrication equipment	1,000	A
	SCBA (16 units) annual testing and extinguisher servicing.	5,000	A
	Rust removal/painting for truck 1220 and engine 1226, to prolong their useful life.	6,000	A
	Carbon Monoxide and 4 gas monitoring equipment - periodic calibrations, which must be done by a third party.	1,500	C
	Preventative maintenance performed on 7 rescue saws, in order to keep them functioning so that it will minimize failure at a fire.	700	C

We need (6) 5 gallon pails of AR-AFFF firefighting foam. The foam has a shelf life and when it's old it jell and we cannot use it, and we're near the shelf life date of the foam that we presently have .		650	
52110 Total Equipment Maintenance	\$	61,850	C
53270 Communications			
Monitor VI pagers to replace (3 @ \$400 each)	\$	1,200	
Total Communications	\$	1,200	
53340 Total Telephone	\$	500	
53270 Rental			
Copy Machine rental-to pirate on a daily basis	\$	6,000	
Total Communications	\$	6,000	B
53440 Total Travel	\$	250	
53460 Postage			
Postage for sending out daily mail, and bulk mailings for business and school programs; as well as sending packages by UPS or FEDEX as needed.		\$	1,200
Total Postage	\$	1,200	A
53470 Printing			
EMS Reports-needed for our EMS Program	\$	2,000	A
Envelopes		800	B
Daily Use forms		1,400	B
Employee Insurance		4,000	B
Total Printing	\$	8,200	
53480 Fire Prevention/Public Education			
Fire Prevention, Fire Safety, and Public Education Materials		1,000	B
Smoke and carbon Monoxide detectors-have them available for our citizens at cost		1,000	B
Fire Extinguisher Trainer - The Tutor		7,139	B
Total Fire Prevention/Public Education	\$	9,139	
53510 Legal			
Attorney Fees	\$	7,500	B
Total Legal	\$	7,500	
53540 Consultant			
Ambulance Billing- to pay our billing service that :	\$	27,000	A
Heart Monitor/defibrillator Maintenance contrac		5,000	A
Policy and Procedures Manual update		7,500	C
Total Consultant	\$	39,500	
53570 Training and Conferences			

Fire Officer/Incident Command classes, which are needed to prepare our Lieutenants and firefighter for advancement.	\$	12,250	C
Firefighting and Rescue Operation classes need to train our personal , to handle any type of emergency situation		11,250	C
Fire and Arson classes for the 3 officers and acting officers , to		1,800	C
Live Fire Training- Live fire training will give our firefighters a real life training experience; and since the majority of our firefighters are under 5 years, this is extremely necessary. This training is required by IDOL.		9,000	C
Ice/Water Rescue Training - Needed in order to prepare our firefighters to handle an emergency on the bodies of waters that we have in our community.		8,000	C
FDIC (Fire Department Instructor's Conference) for the Training Officer and his assistant. This conference brings together the leading firefighters from all over the country, to share techniques and new procedures in the fire service.		2,100	C
Illinois Fire Chief and International Fire Chiefs Conferences, for the Fire Chief and Deputy to come together with other Fire Chiefs to discuss issues and new technology that effect the fire service.		10,000	C
To have all of our paramedics certified in PHTLS (prehospital trauma life support), which will enhance our level of medical service to the citizens of Hazel Crest.		3,750	C
PALS (pediatric advance life support) is a course that teaches and will give our paramedics the added skills needed to handle severe pediatric incidents.		2,500	C
Total Training and Conferences	\$	60,650	

53690 Dues and Subscriptions

Firefighting and EMS Training DVDs and Books	\$	2,500	B
Third District Hazardous Materials Assessment - Since we do not have our own Haz-Mat Team, we have to rely on the third district.		5,431	B
Canteen Fee - This is an assessment for every fire department that is in our Division. The canteen comes out when there are extra alarm fires, and/or whenever needed.		2,000	C

Community Fire Funeral Benefits - support firefighters families in time of crisis; we pay one dollar per member.	1,500	B
Our Fire House Software has been upgraded to the cloud. We this upgrade we have 8 licenses that are shared between the Fire Department and Inspectional Services. The total cost for this upgrade is \$5866, which is also shared between the two departments. This request covers just the Fire Department 's portion.	3,000	B
Ambulance Registration Fee for IDPH - in order for us to operate our ambulance service.	800	A
MABAS Dispatch Fee - covers the dispatchers that handle our calls at a box alarm level.	2,000	B
Memberships: International Fire Chiefs, Illinois Fire Chiefs Association, and NFPA - these professional organizations and journals, assist us in staying abreast of new discoveries and procedures in the fire service.	2,000	C
Shared Ambulance and fire safety trailer maintenance - this to support the operation of a third ambulance and the safety trailer which is shared between Hazel Crest, Homewood and Flossmoor Fire Departments.	7,000	C
53690 Total Dues and Subscriptions	\$ 26,231	
54710 Total Office Supplies	\$ 125	B
54720 Other Supplies		
Small tool replacement; to replace damaged or broken tools.	\$ 600	C
Two Pelican cases to prevent life safety equipment from being damaged in the truck because it is not protected.	400	A
General Medical Supplies that we as a medical provider have to provide because the hospital is no longer resupplying some items that we use on the patients.	5,000	C
Medical oxygen to be utilized on both of our ambulances. We have and maintain an oxygen refill system for both of our ambulances.	6,500	A
Stryker smart batteries (4 batteries) for the stretchers on the ambulances; and they are exclusive for Stryker Stretchers.	1,870	B

Immobilize - Vac System will replace the non-compliant splints that we are presently using, with ones that will provide improved immobilization of the patient(s).	650	B
Replace existing stokes basket because the one that we have now is heavy and old, and is showing signs of extreme wear.	600	C
54720 Total Other Supplies	\$ 15,620	
54730 Uniforms		
Uniforms-work uniforms, Dress uniforms and protective gear for all members. 3 new sets- Person get a new one every 5 years	\$ 32,000	C
Structural Firefighting gear inspection and repair	4,100	C
Total Uniforms	\$ 36,100	
54750 Gas and Oil		
Gas and Diesel fuel for Fire Apparatus	\$ 15,000	B
Diesel Fuel additive (Blue DEF)	200	B
50:1 fuel for all power saws	300	A
Total Gas and Oil	\$ 15,500	
54810 Medical/Recruitment		
Medical Exams	\$ 8,500	
54810 Total Medical/Recruitment	\$ 8,500	
54870 Miscellaneous		
Plaques and Certificates for employee recognition	\$ 500	B
Two Traffic Control Signs with bags, that are required by IRMA.	1,000	C
Lock Out/Tag Out kits for the Fire Station, and Truck per IRMA.	600	C
Hydro brake fluid, which is utilize on fuel spills to minimize the chance of a fire.	150	C
Three batteries replacement batteries are needed for the handheld Sawl-Zawl and drills.	450	C
Total Gas and Oil	\$ 2,700	
56930 BLDG and Perm Improvements		
Carpet for the Administrative Offices at Fire Station #2	\$ 7,150	C
Total BLDG and Perm Improvements	\$ 7,150	
54940 Improvements O/T BLG		

Wall mounted structural firefighting gear lockers x 15. These lockers holds the individual firefighter's gear and gives him the ability to recharge his firefighting flashlights.	\$	9,000	C
Structural firefighting cabinets x 6 to store old fire protective gear and duty uniforms that was turned in when individuals left the job, prior to the end of probation. Keeping this gear helps		3,000	B
Improvements O/T BLG	\$	12,000	

56950 Equipment

The extrication spreaders that were purchased in 2007 is extremely worn and is becoming more unreliable.		1,700	C
The extrication Rams that are utilized to assist in stabilizing a vehicle, was purchased in 2007 is and is becoming more unreliable.		1,900	C
We need a PPV (positive pressure volume) fan in instances of smoke in buildings such as; Waterford, Pine Crest and South Suburban Hospital and other multi story buildings in town.		2,200	C
A new Rescue Package will give us the ability to lift large vehicles; i.e. buses, semi trucks and trailers because the package comes with heavy duty air bags.		4,575	C
Replace 6 SCBA bottles that the firefighters wear into fire buildings, confined space and hazardous atmospheres. We have several bottles that are reaching the age limit for the		4,400	C
We need to replace the extrication tool that has a cutter/spreader and is housed on the engine, due to age and use of tool.		4,500	C
The extrication tool on the reserve engine is missing a spreader due to failure, but we have the pump that powers the spreader.		2,000	C
Over the past few years we have had problems eliminating the areas around Fire Station #2 because the lights are out. We were informed to replace the present fixtures with LED fixtures.		2,000	B
Total Equipment	\$	23,275	
Total Fire Budget	\$	2,075,212	

- A - Generates revenue and/or reduces operational Costs
- B - Provides efficiency
- C- Necessary to provide a safe workplace environment

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 01 General Fund
Department - 35 - Inspectional Services

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Salaries	51000	\$ 234,225	\$ 266,581	\$ 339,231	\$ 278,103	\$ 347,008	\$ 496,293
Overtime	51005	594	9,796	8,353	10,000	5,419	19,000
FICA	51010	17,832	20,708	26,153	22,040	30,208	39,420
IMRF	51020	36,123	51,799	74,428	60,502	68,207	103,477
Employee Insurance	51030	22,227	27,293	33,253	30,147	39,721	35,000
Grass Cutting	52100	17,671	8,855	27,100	20,000	39,581	50,000
Equipment Maintenance	52110	7	2,079	108	-	2,639	-
Rental	53430	-	-	-	-	-	-
Postage	53460	-	-	-	-	-	1,000
Printing	53470	4,251	2,757	2,271	4,000	4,179	15,000
Legal	53510	-	37	-	-	-	-
Consultants	53540	57,926	41,171	49,442	51,700	51,531	54,150
Consultants/Adjudication	53550	-	-	-	-	-	2,640
Training & Conferences	53570	575	980	1,320	800	875	2,991
Dues & Subscriptions	53690	3,129	2,138	2,319	1,600	535	2,295
Office Supplies	54710	11	-	-	-	3,773	1,000
Other Supplies	54720	-	-	25	-	-	-
Uniforms	54730	1,586	2,033	2,875	2,450	2,008	4,180
Gas & Oil	54760	-	-	-	-	-	35,000
Miscellaneous	54870	144	-	-	-	-	-
Improvements O/T Building	56940	-	-	-	1,500	-	11,000
Equipment	56950	114	300	-	2,000	-	22,240
Total Parks Expenditures		\$ 396,413	\$ 436,525	\$ 566,880	\$ 484,842	\$ 595,682	\$ 894,686

2017 Budget Worksheet

Inspectional Services

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
51000	Total Salaries	<u>\$ 496,293</u>	
51005	Total Overtime	<u>\$ 19,000</u>	
51010	Total FICA	<u>\$ 39,420</u>	
51020	Total IMRF	<u>\$ 103,477</u>	
51030	Total Employee Insurance	<u>\$ 35,000</u>	
52100	Grass Cutting		
	Lawn Maintenance to Vacant Properties	<u>\$ 50,000</u>	D
52100	Total Grass Cutting	<u>\$ 50,000</u>	
53460	Total Postage	<u>\$ 1,000</u>	
53470	Printing		
	Permits/Applications/Receipts/Misc	\$ 12,800	E
	Ticket Books	1,375	F
	Alarm Stickers	550	E
	Business Cards	275	E
53470	Total Printing	<u>\$ 15,000</u>	
53540	Consultants		
	Board-Up Services	\$ 22,000	D
	Plan Reviews	11,000	E
	Municipal Systems	8,250	H
	Fire House Software	3,000	H
	Seasonal Code Enforcement Inspector (May 1st - Sept 30th for 30 Hours per week at a rate of \$15/hr)	9,900	A, D & F
53540	Total Consultants	<u>\$ 54,150</u>	
53550	Consulting/Adjudication		
	Adjudication Hearing Officer	2,640	G
53550	Total Consulting/Adjudication	<u>\$ 2,640</u>	
53570	Training & Conferences		
	Obtain 100% Staff Certification by ICC for Village's Technical Staff (Exam & Online Classes)	\$ 2,991	E, F & J

Inspectional Services

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
	Benefit: Raise the professionalism of the department and ensure all staff members are knowledgeable about the Village's codes. Staff certifications also can assist in the department's future ISO accreditation efforts. Certifications verifies to governmental jurisdictions that you possess the technical knowledge underlying the practice of code enforcement		
53570	Total Training & Conferences	<u>\$ 2,991</u>	
53690	Dues and Subscriptions		
	SSBOA (South Suburban Building Officials Association) Dues and Meeting	\$ 880	J
	ICC (International Code Council) Subscription	220	J
	Record Access Fee - Foreclosures	660	J
	Cross- Connection Renewal	50	J
	Plumber License Renewal	180	J
	IAEI (International Association of Electrical Inspectors)	180	J
	PHCC- Continuing Education Classes (Illinois Plumbing Heating Cooling Association)]	50	J
	SBOC (Suburban Building Officials Conference) Dues	75	
53690	Total Dues and Subscriptions	<u>\$ 2,295</u>	
54710	Total Office Supplies	<u>\$ 1,000</u>	
54730	Uniforms		
	Protective Footwear - Four Inspectors/Director	\$ 1,375	I
	Uniform Allowance - Three Full-time Inspectors/Three Full-time Clerks/Director	2,310	I
	Uniform Allowance - Two Part-time Inspectors/One Part-time Clerk	495	I
54730	Total Uniforms	<u>\$ 4,180</u>	
54760	Total Gas Oil	<u>\$ 35,000</u>	
56930	Bldg. & Perm Improvements		

Inspectional Services

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
	Code Enforcement Court/Call-outs	\$ 11,000	G
56930	Total Bldg. & Perm Improvements	\$ 11,000	
56950	Equipment		
	Desktop Computers	\$ 1,680	E & F
	Scanner	2,160	E & F
	Mainstart Permitting & Inspectional Software - Pricing model the would be tied to revenues plus a percentage of revenues to MaintStar. In addition an amount of \$6,500 would be due annually for Support & Maintenance	16,000	B
	Hardware: Samsung Tablets & Accessories (5 units @ \$480)	2,400	B
56950	Total Equipment	\$ 22,240	
	Total Inspectional Service Budget	\$ 894,686	

- A - Generates revenue and/or reduces operational Costs
- B - Provides efficiency
- C- Necessary to provide a safe workplace environment
- D - To enhance the appearance of the community and reduce the property maintenance service calls
- E - Provide efficiency in applying and processing permits
- F - Provide efficiency in processing code violations

2017 Budget Worksheet

Sewer and Water

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
Revenue			
45490	NSF Check Charges	\$ 3,000	
	Based on prior year budget & projection		
45490	Total NSF Check Charges	\$ 3,000	
45510	Water Collections	\$ 3,655,000	
	Based on actual and projection		
45510	Total Water Collections	\$ 3,655,000	
45520	Penalties	\$ 100,000	
	Based on Actuals		
45520	Total Penalties	\$ 100,000	
45540	Turn on Fees	\$ 20,000	
	Based on prior year budget		
45540	Total Turn on Fees	\$ 20,000	
45990	Miscellaneous Income	\$ 4,000	
	Based on prior year budget		
45990	Total Miscellaneous Income	\$ 4,000	
	Total Revenue	\$ 3,782,000	
General Expenses			
51000	Total Salaries	\$ 467,479	
51005	Total Overtime	\$ 60,000	
51010	Total FICA	\$ 40,352	
51020	Total IMRF	\$ 97,469	
51030	Total Employee Insurance	\$ 115,000	
52100	BLDG & Grounds Maintenance		
	Misc. Supplies required for maintenance of water system facilities	\$ 20,000	
	Total BLDG & Grounds Maintenance	\$ 20,000	

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 02 Sewer, Water and Refuse Fund
Department - 700 - E.S.D.A

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Revenue							
Finance Charges	44390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer & Water Inspections	45310	-	-	-	-	-	-
Water Meter Maintenance Fee	45311	-	-	-	-	-	-
NSF Check Charges	45490	3,622	3,210	2,450	3,000	2,346	3,000
Water Collections	45510	3,330,772	3,756,538	3,749,652	4,926,147	3,711,933	3,655,000
Penalties	45520	105,854	106,639	119,525	70,000	103,764	100,000
East Hazel Crest Water Usage	45530	-	-	-	-	-	-
Turn on Fees	45540	15,340	15,567	20,212	20,000	15,402	20,000
Refuse Removal Revenue	45550	-	-	-	-	-	-
Constructions Water	45560	1,473	1,950	1,160	-	-	-
Refuse Removal Revenue Penalties	45570	-	-	-	-	-	-
Interest earned	45770	-	-	-	-	-	-
Proceeds Sale of Fixed Assets	45840	-	-	-	-	-	-
Bad Debt Recovery	45900	-	-	-	-	-	-
State/County Grants	45910	5,000	213,166	264,619	-	-	-
Federal Grants	45920	-	-	-	-	-	-
Miscellaneous Income	45990	(2,355)	6,746	33,889	4,000	2,958	4,000
Fund Transfers	46040	-	-	(12,472)	-	-	-
Total Sewer, Water & Refuse Revenues		\$ 3,459,706	\$ 4,103,818	\$ 4,179,036	\$ 5,023,147	\$ 3,836,402	\$ 3,782,000
General Expenses							
Salaries	51000	\$ 442,334	\$ 469,430	\$ 509,772	\$ 566,280	\$ 494,334	467,479
ERI	51001	-	-	-	-	-	-
Overtime	51005	67,767	78,285	72,630	50,375	64,716	60,000
FICA	51010	43,420	50,557	53,362	47,174	47,602	40,352
IMRF	51020	77,987	106,044	117,352	154,164	114,143	97,469
Employee Insurance	51030	93,812	102,836	113,731	120,793	104,691	115,000
BLDG & Ground Maintenance	52100	50,569	41,793	44,644	55,000	58,987	20,000
Equipment Maintenance	52110	46,144	71,108	36,676	148,714	103,326	69,300
Utility System Maintenance	52140	145,746	430,757	144,177	170,000	115,651	155,088
Depreciation	52160	312,241	-	88,782	-	79,641	-
Depreciation/Contributed Asset	52180	-	-	192,323	-	180,451	-
Communications	53270	1,533	-	754	2,000	-	2,000
Telephone	53340	2,743	4,461	3,313	3,700	2,112	2,500
Water Purchases	53360	1,586,689	1,889,177	1,980,672	2,454,000	2,186,392	2,249,611
Utilities	53380	53,948	55,525	52,724	55,000	61,735	65,000
Refuse Removal / Company	53390	-	-	-	-	-	-
Refuse Removal Misc	53400	-	-	-	-	-	-
Rental	53430	-	16,766	7,575	7,000	-	2,000
Travel	53440	-	-	-	450	-	500
Postage	53460	11,421	8,592	9,016	12,000	9,417	11,000
Printing	53470	633	1,208	1,260	3,600	1,467	2,000
Legal	53510	930	2,673	1,600	4,500	480	-
Consultants	53540	70,569	281,068	86,998	38,229	101,396	50,000
Training & Conferences	53570	535	40	1,223	2,500	40	2,500
Dues & Subscriptions	53690	322	537	587	700	-	1,500
Office Supplies	54710	692	108	46	5,050	412	1,200
Other Supplies	54720	4,528	1,647	6,407	6,021	912	2,000
Uniforms	54730	4,415	3,913	7,398	6,700	4,879	7,500
Gas & Oil	54760	47,018	51,651	38,414	51,770	29,202	40,000
Bad Debts	54830	4,143	27,719	6,199	8,000	(16,516)	-
Service Charge	54850	-	-	-	-	-	-
Miscellaneous	54870	-	16,661	-	1,000	-	1,000
Debt Retirement	55910	-	-	-	-	-	-

**Program Budget
For Budget Year 2016-2017**

As of April 30, 2016

**Fund 02 Sewer, Water and Refuse Fund
Department - 700 - E.S.D.A**

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Bldg. & Perm Improvements	56930	1,795	-	5,144	6,000	3,987	-
Improvements O/T Bldg.	56940	18	450	1,919	6,700	11,970	-
Equipment	56950	229	1,739	5,534	140,000	139,184	190,500
Asset Offset	56960	-	-	-	-	-	-
Meters	56970	22,530	35,388	41,464	46,000	24,827	126,500
Total Sewer, Water & Refuse Expenditures		<u>\$ 3,094,709</u>	<u>\$ 3,750,133</u>	<u>\$ 3,631,696</u>	<u>\$ 4,173,420</u>	<u>\$ 3,925,438</u>	<u>\$ 3,782,000</u>
Change in Net Position		<u>\$ 364,997</u>	<u>\$ 353,685</u>	<u>\$ 547,339</u>	<u>\$ 849,727</u>	<u>\$ (89,036)</u>	<u>\$ 0</u>

2017 Budget Worksheet

Sewer and Water

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
52110	Equipment Maintenance		
	Yearly Maint. Agreement- Supply chemicals for water testing	\$ 2,500	A,C
	Yearly Maint. Agreement- Inspection of Testing equipment	3,500	A,C
	Yearly Maint. Agreement- Cathodic protection for water storage tanks	5,000	A,C
	Yearly Maint. Agreement- SCADA maintenance and service	20,000	A,C
	Misc. required service to pump and lift station equipment	30,000	A,C
	Bacteria testing 15 samples/month	6,800	A,C
	Software SCADA licensing	1,500	A,C
	Total Equipment Maintenance	\$ 69,300	
52140	Utility System Maintenance		
	Supplies and materials to maintain water system	30,000	A,B
	Restoration for excavated repairs	30,000	D
	Leak Survey to identify hidden water loss	10,710	A,B
	Fire Hydrant painting	10,000	D
	20 New Fire Hydrants to replace out of order Traverse City hydrants \$2,200 each	44,000	B,D
	Fire Hydrant Inspection and flow testing (50% of total hydrants)	16,598	A,B
	Valve testing and assessment	13,780	A,B
52140	Total Utility System Maintenance	\$ 155,088	
53270	Communications		
	Misc. radio purchase /repair	\$ 2,000	B
	Total Communications	\$ 2,000	
53340	Telephone		
	Pump and Lift Station communications	\$ 2,500	B
53340	Total Telephone	\$ 2,500	
53360	Water Purchases		
	Based on 2015/2016 numbers	\$ 2,249,611	A
53360	Total Water Purchases	\$ 2,249,611	

2017 Budget Worksheet

Sewer and Water

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
53380 Utilities			
	Based on 2015/2016 numbers	\$ 65,000	B
53380 Total Utilities		<u>\$ 65,000</u>	
53430 Rental			
	Emergency tool or equipment rental	\$ 2,000	B
53430 Total Rental		<u>\$ 2,000</u>	
54440 Travel			
	Misc. Training and Conferences	\$ 500	B
54440 Total Travel		<u>\$ 500</u>	
53460 Postage			
	Water Billing and Notifications	\$ 11,000	B
53460 Total Postage		<u>\$ 11,000</u>	
53470 Printing			
	Gas Trip books	\$ 1,000	B
	Water Quality Reports	1,000	B
53470 Total Printing		<u>\$ 2,000</u>	
53540 Consultants			
	Current and Future Projects (do not have details)	\$ 50,000	A
53540 Total Consultants		<u>\$ 50,000</u>	
53570 Training and Conferences			
	AWWA and SSWWA Conferences	\$ 2,500	B
53570 Total Consultants		<u>\$ 2,500</u>	
53690 Dues and Subscriptions			
	South Suburban Water Works Association; 4 members	\$ 1,500	B
53690 Total Consultants		<u>\$ 1,500</u>	
54710 Office Supplies			
	Misc Supplies	\$ 1,200	B
54710 Total Office Supplies		<u>\$ 1,200</u>	
54720 Misc Supplies			
	Misc Supplies	\$ 2,000	B

2017 Budget Worksheet

Sewer and Water

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
54720	Total Misc Supplies	<u>\$ 2,000</u>	
54730	Uniforms		
	10 @ \$750 each	\$ 7,500	B
54730	Total Uniforms	<u>\$ 7,500</u>	
54760	Gas & Oil		
	Based on 2015/2016 cost	\$ 40,000	B
54760	Total Gas and Oil	<u>\$ 40,000</u>	
54870	Miscellaneous	\$ 1,000	B
54870	Total Miscellaneous	<u>\$ 1,000</u>	
56950	Equipment		
	Capital Equipment		
	1 ton Dump Truck with plow and salt spreader	\$ 85,000	A,B,C
	Concrete Saw	10,000	A,B,C
	Stanley Kit- hydraulic power unit, pump, water main saw etc.	13,500	A,B,C
	Shoring inflatable	82,000	A,B,C
56950	Total BLDG and Perm Improvements	<u>\$ 190,500</u>	
56970	Meters		
	50 New Water Meters \$110 each	5,500	A,B
	1000 radio transmitters \$115 each	115,000	A,B
	Handheld Reader Upgrade for new Meter Radios	6,000	A,B
56970	Total BLDG and Perm Improvements	<u>\$ 126,500</u>	
	Total Sewer & Water	<u><u>\$ 3,782,000</u></u>	

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 3 Parking Lot
Department - 3 - Parking Lot

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Revenue							
Parking Fees	45110	\$ 30,207	\$ 26,608	\$ 25,707	\$ 31,000	\$ 25,580	\$ 25,000
Interest Earned	45770	-	-	-	-	-	-
Miscellaneous	45990	-	-	-	-	25	-
Total Parking Lot Revenue		<u>\$ 30,207</u>	<u>\$ 26,608</u>	<u>\$ 25,707</u>	<u>\$ 31,000</u>	<u>\$ 25,605</u>	<u>\$ 25,000</u>
General Expenditures							
Salaries	51000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FICA	51010	-	-	-	-	-	-
IMRF	51020	-	-	-	-	-	-
Employee Insurance	51030	-	-	-	-	-	-
Bldg & Grounds Maintenance	52100	5,261	1,725	1,840	-	-	1,840
Equipment Maintenance	52110	-	-	-	-	-	-
Depreciation	52160	-	-	5,261	5,500	-	5,500
Utilities	53380	2,164	1,858	1,731	1,400	1,599	1,800
Postage	53460	-	-	-	-	-	-
Printing	53470	-	-	-	-	-	-
Legal	53510	-	-	-	-	-	-
Consultants	53540	814	814	814	-	814	-
Service Charge	54850	35,000	35,000	35,000	35,000	35,004	35,000
Improvements O/T	56940	-	-	-	-	-	-
Equipment	56950	-	-	-	-	-	-
Asset Offset	56960	-	-	-	-	-	-
Threshold Assets Reclass	56990	-	-	-	-	-	-
Total Parking Lot Expenditures		<u>\$ 43,239</u>	<u>\$ 39,397</u>	<u>\$ 44,646</u>	<u>\$ 41,900</u>	<u>\$ 37,417</u>	<u>\$ 44,140</u>
Change in Net Position		<u>\$ (13,031)</u>	<u>\$ (12,789)</u>	<u>\$ (18,939)</u>	<u>\$ (10,900)</u>	<u>\$ (11,812)</u>	<u>\$ (19,140)</u>

2017 Budget Worksheet

Parking Lot

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
	Revenue		
45110	Parking Fees	\$ 25,000	A
	Total Parking Lot Revenue	<u>\$ 25,000</u>	
	General Expenditures		
52100	Bldg. & Grounds Maintenance	\$ 1,840	C
52160	Depreciation	5,500	
53380	Utilities	1,800	C
54850	Service Charge	35,000	D
	Total Parking Lot Expenditures	<u>\$ 44,140</u>	

A - Generates revenue and/or reduces operational Costs

B - Provides efficiency

C- Necessary to provide a safe environment

D- Operational Costs

Village of Hazel Crest
Program Budget
For Budget Year 2016-2017

As of April 30, 2016

Fund 04 Motor Fuel Fund Tax Fund
Department - 4 - Motor Fuel

	Account Number	2013 Actual	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2017 Budget
Revenue							
Motor Fuel Tax Receipts	45100	\$ 403,114	\$ 410,693	\$ 347,296	\$ 380,000	\$ 360,662	\$ 367,250
Interest Income	45770	-	-	-	-	-	-
Bond Revenue	45800	-	-	-	-	-	-
State /County Grants	45910	-	-	580,801	-	34,936	-
Federal Grants		-	-	-	-	9,383	-
Miscellaneous Income	45990	-	23,997	117,959	5,000	10,724	10,000
Total Revenue		\$ 403,114	\$ 434,690	\$ 1,046,056	\$ 385,000	\$ 415,704	\$ 377,250
Highway & Streets Expenditures							
Salaries	51000	\$ 58,273	\$ 119,496	\$ 114,341	\$ 81,000	\$ 63,197	\$ -
Maintenance	52120	-	-	-	-	-	-
Streets	52190	8,594	6,267	636,915	15,400	12,543	31,000
Utilities	53380	42	503	462	51,000	3,080	2,500
Rental	53430	96,000	96,000	96,000	96,000	96,000	96,000
Consultants	53540	-	31,200	145,628	-	895,109	64,250
Engineering	53541	-	-	103,400	-	-	-
Other Supplies	54720	-	-	-	-	-	-
Salt & Slag	54770	35,623	49,824	86,293	161,928	56,819	56,000
Improvements O/T Bldg.	56940	-	-	-	-	-	-
Miscellaneous		46,762	43,606	-	-	-	-
Total Motor Fuel Expenditures		\$ 245,294	\$ 346,895	\$ 1,183,039	\$ 405,328	\$ 1,126,749	\$ 249,750

2017 Budget Worksheet

Motor Fuel

Account Number	Description Service and Justifications	Estimated Cost	VILLAGE BENEFIT COST
	Motor Fuel Tax Receipts		
45100	Motor Fuel Tax Receipts IML 2017 projection per capita	\$ 367,250	A
	Miscellaneous Income Based on actual	10,000	A
	Total Revenue	<u><u>\$ 377,250</u></u>	
	Highway & Streets Expenditures		
51000	Salaries Salaries will be allocated to Public Works & Sewer/Water	\$ -	
52190	Streets Based on projected projects	31,000	D
53380	Utilities Based on prior years & projection	2,500	B
53430	Rental Monthly use of general equipment by MFT (loader skid-\$1,164, asphalt roller-\$1,580, cold planner -\$820, rear dumper \$57,000 and sweeper- \$35,436)	96,000	A
53540	Consultants Based on projected projects	64,250	A
54770	Salt & Slag Average of prior years expenditures	56,000	D
	Total Motor Fuel Expenditures	<u><u>\$ 249,750</u></u>	

- A - Generates revenue and/or reduces operational Costs
- B - Provides efficiency
- C- Necessary to provide a safe workplace environment
- D- Community Improvements